# Ministerial Advisory Council on Disability Member

Position Description

15 December 2025

### The Ministerial Advisory Council on Disability

The Ministerial Advisory Council on Disability (the Council) provides advice to the Minister for Disability Services on a range of issues affecting Western Australians with disability, their families and carers.

The Council is established under Part 3, Section 22 of the Disability Services Act 1993 and comprises up to 14 members who are people with disability or people with knowledge of and experience in matters relevant to people with disability.

A key focus of the Council’s work over the coming term is to promote and drive the delivery of the Western Australian Government’s *A Western Australia for Everyone*: *State Disability Strategy 2020-2030*, which was launched by the Minister for Disability Services on 3 December 2020.

### Role Statement

This position is responsible for providing advice to the Minister for Disability Services on a range of issues affecting Western Australians with disability, their families and carers.

### Role Responsibilities

When accepting the appointment, Council members undertake a solemn obligation to perform their duties in an impartial, open, honest and accountable way to the benefit of the Minister for Disability Services and the community they serve.

Council members are responsible for:

* Ensuring the strong and central involvement of people with disability, their families and carers, in advising on strategic developments.
* Providing strong leadership to champion the rights of people with disability, their families and carers.
* Actively engaging communities, disability sector organisations, the private sector, and all levels of government.
* Ensuring all advice is guided by contemporary thinking, evidence-based research, considerate of the Carers perspective and aligned with the State Disability Strategy when possible.
* Following the relevant legislation, Council governance documents and public sector guidelines associated with the position, including around confidentiality and conflicts of interest.

See *Relevant legislation and related documents* below for more information.

### Corporate Responsibilities

Council members are members of the Department of Communities and have corporate responsibilities including:

1. Exhibits accountability, professional integrity and respect consistent with Communities Values, the Code of Conduct, and the public sector Code of Ethics.
2. Actively participates in the Communities performance development process and pursues professional development opportunities.
3. Undertakes other duties as required.

### Work Health and Safety Responsibilities

**All Employees**

1. Take reasonable care for your own health, safety and wellbeing at work, and that of others who may be affected by your actions or omissions; and comply and cooperate with safety and health policies, procedures and applicable legislated requirements.

### Essential Work-Related Requirements (Selection Criteria)

1. Disability, or knowledge of, and experience in, matters relevant to people with disability.
2. Demonstrated experience in advocating and influencing change.
3. Demonstrated ability share your own personal experience or speak up on behalf of others.
4. Ability to share your own perspective respectfully and constructively in a meeting, even when others disagree.

### Desirable Work-Related Requirements (Selection Criteria)

1. Experience on similar advisory groups, boards or committees.
2. Knowledge and experience on key disability reform topics.

### Essential Eligibility Requirements / Special Appointment Requirements

1. Appointment is subject to a satisfactory Criminal Record Check conducted by the Department.

### Relevant legislation and related documents

* [Disability Services Act 1993](https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_a224.html)
* [State Records Act 2000](https://www.legislation.wa.gov.au/legislation/prod/filestore.nsf/FileURL/mrdoc_44504.pdf/$FILE/State%20Records%20Act%202000%20-%20%5B01-g0-00%5D.pdf?OpenElement)
* [Ministerial Advisory Council on Disability governance documents](https://www.wa.gov.au/government/document-collections/ministerial-advisory-council-disability-governance-documents), including the Council Charter and Code of Conduct
* [Good governance for public sector agencies](https://www.wa.gov.au/government/publications/good-governance-public-sector-agencies): lists 9 principles and related legislation
* [Good governance guide for public sector agencies checklist](https://www.wa.gov.au/system/files/2020-07/Good%20governance%20guide%20for%20public%20sector%20agencies%20checklist%202020.DOCX)
* [Governance Manual for WA Government Boards and Committees](https://www.wa.gov.au/system/files/2021-11/Governance%20Manual%20for%20Western%20Australian%20Government%20Boards%20and%20Committees_0.pdf)
* [Public Interest Disclosure Act 2003](https://www.wa.gov.au/organisation/department-of-finance/public-interest-disclosure)

### Remuneration

* Chair: $19,305 per annum
* Deputy Chair: $8,125 per annum
* Member: $5,555 per annum